



YLA Model United Nations Advisor Registration

Registration Due January 8, 2024

March 8, 2024

Name _____ Sex: ____Male ____Female
 First Middle Last

Address _____

City _____ State _____ Zip _____ County _____

Phone _____ Cell Phone _____

Would you like to receive text? Please check ____Yes ____No

Delegation Epi-Pen ____Yes ____No

Vegetarian Meal Request or Other Dietary Needs _____

Allergies or other medical conditions _____

Covid-19 Vaccine ____YES ____NO Date of shots: First _____ Second _____

We do NOT require the vaccine to participate.

Adult leadership is needed in various program areas. Where are you willing to help?

My registration certifies that I have read, understand and will support the Code of Conduct.

Fees

Balance Due by February 2

YLA Adults pay \$60- one day event

Non-YLA Adults pay \$85- one day event

If final fee is NOT postmarked by February 2nd, add \$10 to your final fee for each person.

Adult Delegation Leader is responsible to send all Adult and Student Materials to :

Model UN Office 3309 Horseshoe Run Road Parsons, WV 26287

Or Scan & email to: teresa@ylaleads.org

Please mail any payments to:

YLA Business Office 522 Sand Hill Road Point Pleasant, WV 25550

PLEASE SEE CANCELLATION/REFUND POLICY ON NEXT PAGE

Cancellations and Refund Policy (Advisor)

The best laid plans can go awry. Due to the significantly lower fees charged to participants, YLA has no flexibility to provide refunds. Therefore, our policy is NOT to provide refunds. Your deposit is a down payment (your word) that you will attend. We will make advance payments to other parties to hold space for you. Please do not ask for this deposit money to be applied to another's final payment—it has already been used to hold your space and is not refundable.

Groups MAY substitute another individual for the cancelling student.

Things to remember:

- A. Local YLA groups who want to provide refunds to anyone who cancels need to set aside money to provide such refunds locally.
- B. Delegations do not refer parents, participants, school, or other administrators to YLA with refund questions. Handle these questions locally.
- C. Once a delegation registers for a conference, that delegation is responsible for the entire payment for that number of student and adult delegates.
- D. Local groups may want to consider purchasing an insurance policy that pays, if for some reason the group needs to cancel out of the program. Check with your insurance company about coverage (i.e. trip insurance).
- E. Weather—Our first priority is always safety. If a weather event happens in your area and you are unable to attend, we understand your absence and want you to stay safe. Do not place yourself or others in danger.

Note: Please inform school and other administrators, parents, and students about this cancellation and refund policy prior to signing up anyone for a conference or program.

