

MEETING PROGRAM GUIDE

#2: LEADERSHIP

01 BEFORE THE MEETING

Newly elected officers should meet to discuss how the first chapter service project went and what can improve for next time.

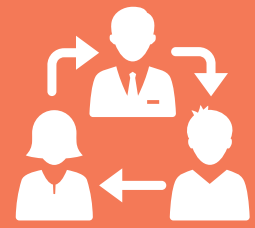


INTRODUCTION 02

This meeting will be focused on the first YLA pillar: **leadership**. All YLA Chapter members will build upon their leadership skills and apply them in their community. This leadership workshop will teach members how to take initiative to lead in their communities and strengthen team skills.

03 YLA CHAPTER LEADERSHIP WORKSHOP

1. Divide the chapter into 5 groups designating one officer to each.
2. Each officer is responsible for scheduling meetings within the group and ensuring that their group is on the right track. Officers should be encouraging members to develop their own unique ideas, and take a hands off leadership approach.
3. **Project guidelines:**
 - a. Groups should reach out to local agencies and assess their needs.
 - b. Groups should develop a project that will address their agency's needs
 - c. The project should take no longer than 1 month to complete, but groups should design their project to be a sustainable solution for the local agency.
4. **Assigning roles:** each group should decide which member should fulfill each role. Depending on the size of each group, multiple people may be assigned to a role.
 - a. **Lead Builder**
 - i. Lead Builders are responsible for running group meetings and will work closely with each role to lead the group to reaching the goal.
 - b. **Marketing Coordinator**
 - i. Marketing Coordinators will be responsible for all of the marketing for their project. Members in this role should bring awareness to the group's project through flyers, announcements, social media posts, and outreach to the community.
 - c. **Community Liaison**
 - i. Members in the role are responsible for reaching out to local agency contacts, assessing needs, and will continue to be the main point of contact to the local agency the group chooses to partner with.
 - d. **Builder**
 - i. Builders will assist the other roles in the planning process by offering insights, and voting on decisions. Builders are responsible for designing the service project and carrying it out.



CONCLUSION: 04

Each group should pitch their projects to the entire chapter. This will give members the opportunity for suggestions and inspiration.